

REVENUE BUDGET MONITORING 2001/2002

1 SUMMARY

At the meeting of the Audit Committee on 26 July 2001, consideration was given to reports covering the Unaudited 2000/2001 Annual Accounts and Revenue Budget Monitoring. Concern was expressed by the committee on the very small amount of surplus now retained and an update was requested from the Head of Accounting to the next committee meeting on Revenue Budget Monitoring.

The attached reports show the amount of detailed information produced and circulated to Directors and Spokespersons, covering year to date actual expenditure compared to year to date budget, a resulting variance and an updated projection of expenditure for the year compared to the approved annual budget, again with any projected variance. Detailed explanations of variances are also provided. In addition, a copy of the summary report presented to the Strategic Policy Committee on 6 September 2001, is also attached.

The purpose of providing copies of this information to the Audit Committee is to allow members of the Audit Committee to see the considerable amount of information currently being provided to Directors, Spokespersons and the Strategic Policy Committee in connection with monitoring of the revenue budget.

The Head of Accounting, Bruce West, will make a presentation to the Audit Committee on the Revenue Budget Monitoring process, outlining any further work and improvements to the monitoring exercise.

2. RECOMMENDATIONS

The committee note the Revenue Budget Monitoring process in place and in view of the Council's tight financial position, continue to receive reports from the Head of Accounting on the effectiveness of the process.

Stewart McGregor
Director of Finance
9 October 2001

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Period: June 01-02

| | YTD Actual 2000s | | | YTD Budget 2000s | | | YTD Variance 2000s | | | YTD Var % | | | Projected Annual Budget 2000s | | | Projected Variance 2000s | | | Proj Var % | | |
|------------------------------------|------------------|---------------|--------------|------------------|------------|--------------|--------------------|------------|--------------|------------|------------|--------------|-------------------------------|--------------------|------------|--------------------------|--|--|------------|--|--|
| | YTD Actual | YTD Budget | YTD Variance | YTD Actual | YTD Budget | YTD Variance | YTD Actual | YTD Budget | YTD Variance | YTD Actual | YTD Budget | YTD Variance | Proj Annual Budget | Projected Variance | Proj Var % | | | | | | |
| Education | 14,245 | 14,065 | (180) | | | | -1% | | | | | | 62,047 | (10) | 0% | | | | | | |
| Housing & Social Work | 3,895 | 4,129 | 234 | | | | 8% | | | | | | 24,847 | (60) | 0% | | | | | | |
| Transport & Property Services | 4,630 | 4,768 | 128 | | | | 3% | | | | | | 19,644 | (134) | -1% | | | | | | |
| Development & Environment Services | 2,818 | 3,632 | 814 | | | | 22% | | | | | | 18,784 | (235) | -1% | | | | | | |
| Central Support Services | 1,951 | 1,960 | 39 | | | | 2% | | | | | | 218 | (60) | 0% | | | | | | |
| Central Services To the Public | (807) | (846) | (39) | | | | -5% | | | | | | 2,519 | (242) | -10% | | | | | | |
| Corporate & Democratic Core | 338 | 259 | (79) | | | | -13% | | | | | | 2,582 | 0 | 0% | | | | | | |
| Joint Boards | 2,938 | 2,943 | 5 | | | | 0% | | | | | | 11,755 | 0 | 0% | | | | | | |
| Statutory Housing Revenue Account | (3,161) | (3,079) | (81) | | | | -3% | | | | | | 0 | 0 | 402% | | | | | | |
| Capital Financing Adjustment | (5,150) | (5,150) | 0 | | | | 0% | | | | | | 2,658 | 80 | 0% | | | | | | |
| Surplus Properties | 48 | 86 | 40 | | | | 47% | | | | | | 428 | 0 | 0% | | | | | | |
| Total Net Expenditure | 21,741 | 23,047 | 1,305 | | | | 6% | | | | | | 147,339 | (881) | (0) | | | | | | |
| Aggregate External Finance | (28,823) | (28,823) | 0 | | | | 0% | | | | | | (113,244) | 0 | 0% | | | | | | |
| Contribution from DLO/DSO | 0 | 0 | 0 | | | | 0% | | | | | | (34,399) | 0 | 0% | | | | | | |
| Local Tax Requirement | 0 | 0 | 0 | | | | 0% | | | | | | (255) | 0 | 0% | | | | | | |
| Additional Local Tax Income | 0 | 0 | 0 | | | | 0% | | | | | | (147,898) | 0 | 0% | | | | | | |
| Transfer from HIRA Reserve | (28,823) | (28,823) | 0 | | | | 0% | | | | | | (147,898) | 0 | 0% | | | | | | |
| TOTAL FUNDING | -4852 | -3576 | -1276 | | | | -33% | | | | | | -359 | (147,898) | 0 | | | | | | |
| DEFICIT/SURPLUS FOR PERIOD | -4852 | -3576 | -1276 | | | | -33% | | | | | | -359 | (147,898) | 0 | | | | | | |
| | | | | | | | | | | | | | -1240 | -881 | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |

Projected Variance = Approved Budget - Projected Outturn

YTD Variance = Budget - Actual

Objective Summary - Education Department



Period: June_01-02

| | YEAR TO DATE POSITION | | | | PROJECTED FINAL OUTTURN | | | | Previous Outturn £000s | Variance From Prev £000s |
|---|-----------------------|------------------|--------------------|------------|-------------------------|-------------------------|--------------------------|------------|------------------------|--------------------------|
| | YTD Actual £000s | YTD Budget £000s | YTD Variance £000s | YTD Var % | Projected Outturn £000s | App Annual Budget £000s | Projected Variance £000s | Proj Var % | | |
| Service Strategy & Regulation | 228 | 112 | (118) | -104% | 381 | 381 | 0 | 0% | 381 | 0 |
| Pre-Primary Education | (438) | (93) | 345 | -371% | 787 | 787 | 0 | 0% | 787 | 0 |
| Primary Education | 5,609 | 5,169 | (441) | -8% | 22,722 | 22,722 | 0 | 0% | 22,722 | 0 |
| Secondary Education | 6,385 | 6,172 | (193) | -3% | 26,574 | 26,574 | 0 | 0% | 26,574 | 0 |
| Special Education | 897 | 855 | (42) | -5% | 3,815 | 3,815 | 0 | 0% | 3,815 | 0 |
| Education Other Than at School | (21) | 23 | 44 | 192% | 95 | 95 | 0 | 0% | 95 | 0 |
| Community Education | 283 | 309 | 26 | 8% | 1,407 | 1,407 | 0 | 0% | 1,407 | 0 |
| Careers | 14 | 7 | (8) | -119% | 47 | 47 | 0 | 0% | 47 | 0 |
| Schools | 65 | 461 | 396 | 86% | 2,857 | 2,857 | 0 | 0% | 0 | (2,857) |
| Support Services | 544 | 458 | (88) | -10% | (24) | (24) | 0 | 0% | (24) | 0 |
| Transport | 700 | 615 | (85) | -14% | 3,579 | 3,579 | 0 | 0% | 3,579 | 0 |
| Unspent SINA monies | 0 | 0 | 0 | 0% | 10 | 0 | (10) | 0% | 0 | 0 |
| Repayment Proposal: Strategic Policy Committee 16 August 2001 | 0 | 0 | 0 | 0% | (193) | (193) | 0 | 0% | 0 | 0 |
| Total Net Expenditure for Education | 14,246 | 14,086 | (160) | -1% | 62,057 | 62,047 | (10) | 0% | 59,383 | (2,657) |

YTD Variance = Budget - Actual

Projected Variance = Approved Budget - Projected Outturn

Revenue Budget Monitoring
Variance Explanations
For the Year to Date as at June 2001

Department Education

| YTD Variance (negative = overspend) | Projected Outturn Variance | Ledger Code | Reasons for Variance | Action Taken or to be Taken | Impact of Action | Monetary Effect on Next Years Budget |
|---|----------------------------------|---|---|--|------------------|--|
| £ | £ | | | | | £ |
| SERVICE STRATEGY AND REGULATION | | | | | | |
| (69,469) | Nil | 200.0000.0000 Exp | Property insurance exceeds profiled budget to date. Appears full insurance cost paid in period to 30 June | Investigate insurance costs and reprofile budget by 31 August | None | Nil |
| (20,279) | Nil | 200.0000.0000 Exp | Part of budget for unfunded superannuation payments has been set in Service 213. | Budget to be moved by 31 August | None | Nil |
| (26,252) | Nil | | All Other SSR Variances | None | None | Nil |
| (116,000) | Nil | SSR TOTAL | | | | |
| PRE PRIMARY EDUCATION | | | | | | |
| 149,157 | Nil | 211.0000.2022 Inc 211.0000.2014 Inc 211.0000.2015 Inc | Pre School Development Fund grant and Pre School S23 & S25 grants. Grants now being received relate to updated pre school numbers. Timing of actual receipts ahead of budget profile. Revised budget profile done | Amended budget profile to be actioned by 31 August | None | Nil |
| 40,000 | Nil | 211.0000.2016 Inc | Pre School Gaelic Grant. Receipt of grants mnoies accrued at year end. Accrual is in 211.0000.0000. A journal has already been processed in August To correct this. | None | None | Nil |
| (55,300) | Nil | 211.0000.2014 Exp | Pre School S23 Grant. See above variance in grant income. Overall net adverse variance to date £19,004. | Review budget profile for July monitoring. | None | Nil |
| (42,390) | Nil | 211.0000.2015 Exp | Pre School S25 Grant. See above variance in grant income. Overall net favourable variance to date £42,060. | Review budget profile for July monitoring. | None | Nil |
| 26,955 | Nil | 211.0000.2019 Exp | Childcare Strategy. Decision making process in place. Awaiting applications from voluntary organisations for funding. | Budget to be reprofiled Sept/March by 31 August | None | Nil |
| 32,065 | Nil | 211.0000.2021 Exp | Surestart. Decision making process in place. Awaiting applications from voluntary organisations for funding. | Budget to be reprofiled Sep/March by 31 August | None | Nil |
| 160,174 | Nil | 211.0000.0000 Exp | Budget may need re analysed over individual units. | Review action as part of July budget monitoring | None | Nil |
| 34,339 | Nil | | All Other Pre-Primary Education Variances | None | None | Nil |
| 345,000 | Nil | PRE PRIMARY TOTAL | | | | |
| PRIMARY EDUCATION, SECONDARY EDUCATION AND SCHOOLS | | | | | | |
| (87,537) | Nil | 212.0000.2182 Inc 213.0000.2182 Inc | Income from New Opportunities Fund accrued at 31 March 2001 which still to be received. Grants claim had not been submitted as at 30 June. | Grant claim to finalised and submitted to New Opportunities Fund by 31 August. | None | Nil |

| | | | | | | |
|-----------|-----|--|--|---|------|--------|
| (77,317) | Nil | 212.0000.2132 Exp | Costs for instructors in primary schools. Budgets are held by individual school but actual costs are accumulated centrally. | A process to match budget and actual costs needs to be developed. | None | Nil |
| 34,537 | Nil | 212.0000.2181 Exp 213.0000.2181 Exp | New Community Schools. Budget phasing is wrong. Some staff costs being miscoded. | Reprofiling of budget, journals for payroll miscodings and correction of payroll to be complete by 31 August. | None | Nil |
| 109,732 | Nil | 212.0000.2169 Exp 213.0000.2169 Exp | National Grid For Learning. Work now scheduled for later in financial year. Tenders due back November. | Budget to be reprofiled based on revised work programme by 31 August. | None | Nil |
| 56,806 | Nil | 212.0000.2111 Exp | Gaelic. Budget held centrally with actual costs charged to individual schools. | Budget to be allocated to individual schools. Progress will be reviewed 31 August. | None | Nil |
| (37,674) | Nil | 210.0000.2182 Exp | New Opportunities Fund. This will be offset by grant income. A budget has still to be set up for both anticipated income and expenditure | Budgets to be set up for anticipated income and expenditure. Progress will be reviewed at 31 August. | None | Nil |
| (493,591) | Nil | 212.0000.0000 Exp 213.0000.0000 Exp 213.3210.0000 Exp 213.1131.0000 Exp | McCrone budget not allocated to schools as at 30 June | Budget for McCrone has now been allocated to individual schools | None | Nil |
| 460,847 | Nil | 210.0000.2183 I&E | McCrone budget not allocated to schools as at 30 June | Budget for McCrone has now been allocated to individual schools | None | Nil |
| (59,310) | Nil | 212.****.0000.16210 | Primary Schools Refuse Collection. All refuse collection costs have been charged in advance. | The phasing of this budget will be amended to reflect the revised payment arrangements. | None | Nil |
| (64,258) | Nil | 212.****.0000.2**** | Primary Schools Supplies & Services. Actual spend to 30 June upto budget with no savings to offset unallocated savings. | Virements have been made in DMR to secure unallocated savings. A mechanism to transfer this virement from DMR to Oracle is required. | None | ?????? |
| (190,956) | Nil | 213.*****.0000.0*** | Secondary Schools Employee Costs. Budget for McCrone has still to be allocated to individual schools. Taking this variance with those above for McCrone the actual expenditure to end of June appears to exceed budget for employee costs. One budget for teacher training requires to be moved for third party payments to employee costs £300,000. Not all grant funded budgets have been fully allocated down to expenditure type. There are some miscodings. | Carry out necessary budget movements, journals to correct actuals and allocate grant funded budgets down to expenditure type. Review progress in September. | None | ?????? |
| 151,317 | Nil | 213.****.0000.42310 | Secondary Schools Exam Fees. Budget profiled throughout year but no payments made as at 30 June. | Review budget profile. Check Progress 31 August. | None | Nil |
| (39,993) | Nil | 213.****.Ex Fund | Secondary Schools Excellence Fund. Costs to date are ahead of budget. | Review budget profile. Check Progress 31 August. | None | Nil |
| (603) | Nil | | All Other Variances in Primary and Secondary | | None | Nil |

| | | | | | | |
|---------------------------------------|-----|---|---|--|---|-----|
| (238,000) | Nil | PRIMARY, SECONDARY & SCHOOLS GEN TOTAL | Primary (£441,000), Secondary (£193,000) and Schools General £396,000. Total (£238,000) | | | |
| SPECIAL EDUCATION | | | | | | |
| (14,000) | Nil | 214.0000.0000 Inc | Income of £14,000 accrued in error re specific grant funding which will now not be received. | Forecast adjustment of £14,000 loss of income to be processed by 31 August. | Overall impact of £14,000 loss of income will be considered as part of overall review of this budget. | Nil |
| (56,000) | Nil | 214.0000.0000 Inc | Income of £56,000 for recharges to other Councils budgeted for period to 30 June. All recharges to and from other Councils take place in March. | Budget to be reprofiled all to March. Reprofiling to be completed by 31 August. | None | Nil |
| (211,812) | Nil | 214.3200.0000 Exp 214.1200.0000 Exp 214.3100.0000 Exp 214.2050.0000 Exp 214.4000.0000 Exp | Budgets for area network support teams have not been allocated down to individual units. | Budgets to be calculated for individual units as per DMR and loaded into Oracle by 31 August | None | Nil |
| 219,795 | Nil | 214.0000.2206 Exp | Budget held at high level. Actual costs being charged to individual units/teams. | Budgets to be calculated for individual units as per DMR and loaded into Oracle by 31 August | None | Nil |
| 30,466 | Nil | 214.4113.0000 Exp | Parklands Special School. Budget in Oracle exceeds budget per DMR. On basis of 30 June budget appears high. | Budget to be reviewed for this and other special schools and revised as required. | Awaiting outcome of overall review of special school budgets. | Nil |
| 35,479 | Nil | 214.0000.2502 Exp | Budget for Special Education Needs transport lodged in Special Education actual costs charged to School Transport. | Budget has now been transferred to Service 250 School Transport | None | Nil |
| (45,928) | Nil | | All Other Special Education Variances | None | None | Nil |
| (42,000) | Nil | SPECIAL TOTAL | | | | |
| EDUCATION OTHER THAN AT SCHOOL | | | | | | |
| 32,000 | Nil | 216.0000.2411 Exp | Reversal of year end provision for non payment of o/s debt by Actual Reality. | Provision to be transferred to a control account | None | Nil |
| 12,000 | Nil | | All Other Education Other Than At School Variances | None | None | Nil |
| 44,000 | Nil | EDUCATION OTHER THAN SCHOOL TOTL | | | | |
| COMMUNITY EDUCATION | | | | | | |
| (40,664) | Nil | 241.0000.0000 Inc | Budget is phased equally throughout the financial year whilst courses and consequently income tend to run August to March | Budget has now been reprofiled | None | Nil |

| | | | | | | |
|-------------------------|----------|----------------------------------|---|--|------|-----|
| 130,600 | Nil | 241.0000.0000 Exp | Budget held at high level. Actual costs being charged to individual units/teams. | Budgets to be calculated for individual units for both DMR and Oracle and loaded into each system. Progress will be reviewed at 31 August. | None | Nil |
| (63,936) | Nil | | All Other Community Education Variances Each Less Than Below £25,000 | Budgets to be calculated for individual units for both DMR and Oracle and loaded into each system. Progress will be reviewed at 31 August. | None | Nil |
| 26,000 | Nil | COMMUNITY EDUCATION TOTAL | | | | |
| SUPPORT SERVICES | | | | | | |
| (56,808) | Nil | 220.0000.2202 Exp | Development Services. Employee costs miscoded. | Journal to be prepared and payroll coding amended by 31 August | None | Nil |
| (34,050) | Nil | 220.0000.2203 Exp | ECSU/DMR Unit. Recharge of computer leasing costs to schools outstanding. Error in profile of recharge of some employee costs. Miscoding of employee costs. | Recharge of computer leasing costs to be processed by 31 August. Budget profile to be adjusted by 31 August. Actual costs to be journalled and payroll amended by 31 August. | None | Nil |
| 2,858 | Nil | | All Other Education Support Services Variances | | None | Nil |
| (88,000) | Nil | SUPPORT SERV TOTAL | | | | |
| SCHOOL TRANSPORT | | | | | | |
| (34,786) | Nil | 220.0000.2500 Exp | Includes actual costs for Special Education Needs transport. Budget is included in Special Schools. See above | Budget has now been transferred to Service 250 School Transport | None | Nil |
| (50,214) | Nil | | All Other School Transport Variances | None | None | Nil |
| (85,000) | Nil | TRANSPORT TOTAL | | | | |
| (8,000) | Nil | | Total For All Other Education Services | | | |
| N/A | (10,000) | GENERAL | Unspent portion of SINA monies carried forward as a commitment to 2001/2002 | None | None | Nil |
| (162,000) | (10,000) | EDUCATION TOTAL | | | | |

Objective Summary - Housing and Social Work



Period: June_01-02

| | YEAR TO DATE POSITION | | | | PROJECTED FINAL OUTTURN | | | | Previous Reported £000s | Variance From £000s |
|--|-----------------------|-----------------------|----------------------------|------------------------|-------------------------------|-----------------------------|--------------------------------|----------------------------|----------------------------|------------------------|
| | Year-To-Date £000s | Year-To-Date £000s | Y-T-D Variance £000s | Y-T-D Variance % | Projected Outturn £000s | Approved Annual £000s | Projected Variance £000s | Projected Variance % | | |
| Service Strategy & Regulation - Housing | 126,427 | 127,228 | 800 | 1% | 0 | 0 | 0 | 0% | 0 | 0 |
| Statutory Housing Revenue | (3,160,856) | (3,079,372) | 81,484 | -3% | 0 | 0 | 0 | 385% | 0 | 0 |
| Housing Benefits | (86,200) | (7,695) | 78,505 | -1020% | 1,183,057 | 1,183,057 | 0 | 0% | 1,183,057 | 0 |
| Travelling Persons Sites | 4,498 | 11,498 | 7,000 | 61% | 41,313 | 41,313 | 0 | 0% | 41,313 | 0 |
| Homeless Persons | 8,955 | (10,761) | (17,736) | 165% | 69,510 | 69,510 | 0 | 0% | 69,510 | 0 |
| Other Housing | 38,017 | 38,819 | 802 | 2% | (173,243) | (173,243) | 0 | 0% | (173,243) | 0 |
| Service Strategy & Regulation - Social Work | 954,994 | 991,342 | 36,348 | 4% | 304,730 | 304,730 | 0 | 0% | 304,730 | 0 |
| Children & Families | 607,546 | 721,593 | 114,047 | 16% | 4,501,406 | 4,501,405 | 0 | 0% | 4,501,405 | 0 |
| Elderly People | 1,453,007 | 1,297,913 | (155,094) | -12% | 11,848,461 | 11,848,461 | 0 | 0% | 11,878,461 | (30,000) |
| People With a Physical or Sensory Disability | 81,685 | 86,184 | 24,499 | 28% | 645,005 | 645,005 | 0 | 0% | 615,005 | 30,000 |
| People with Learning Disabilities | 606,874 | 692,101 | 86,226 | 13% | 5,409,106 | 5,409,106 | 0 | 0% | 5,375,106 | 34,000 |
| People with Mental Health Needs | 82,341 | 132,282 | 49,941 | 38% | 869,420 | 869,420 | 0 | 0% | 869,420 | 0 |
| Offender's Services | (25,410) | (26,550) | (1,140) | 4% | 24,340 | 24,340 | 0 | 0% | 24,340 | 0 |
| Other Specific Social Work Services | 65,255 | 75,212 | 9,957 | 13% | 327,466 | 327,466 | 0 | 0% | 327,466 | 0 |
| Unspent SINA Monies | 0 | 0 | 0 | 0% | 2 | 0 | (2) | 0% | 0 | 0 |
| Additional Savings | 0 | 0 | 0 | 0% | (44) | (102) | (58) | 57% | 0 | 0 |
| Total Housing & Social Work Services | 734,133 | 1,049,774 | 315,641 | 30% | 25,050,526 | 25,050,466 | (60) | 0% | 25,016,570 | 34,000 |
| Statutory Housing Revenue | (3,160,856) | (3,079,372) | 81,484 | -3% | 0 | 0 | 0 | 0% | 0 | 0 |
| Total Expenditure less Stat Housing Revenue | 3,894,989 | 4,129,146 | 234,157 | 6% | 25,050,526 | 25,050,466 | (60) | 0% | 25,016,570 | 34,000 |

YTD Variance = Budget - Actual

Projected Variance = Approved Budget - Projected Outturn

Revenue Budget Monitoring
Variance Explanations
For the Year To Date As At June 2001



Housing and Social Work Service

| YTD Variance £ (negative = overspend) | Projected Outturn Variance £ | Ledger Code | Reasons For Variance | Action Taken or To Be Taken | Impact of Action | Monetary Effect on Next Years Budget £ |
|--|------------------------------|---|--|---|------------------|--|
| HRA | | | | | | |
| £109,674 | Nil | 335.****.3353 HRA- Maintenance & Repairs -all Locations | Electricity accrued but not billed to date. | None. | None. | Nil |
| -£60,259 | Nil | 335.3551.1136 HRA- Headquarters | Voids have increased above the budgeted figure. Problem areas are Campbeltown and Dunoon, the waiting list is being reviewed with the aim of reducing void properties. Ballochgoy is also an ongoing area of high voids. | Consideration is being given to the full year effect of this variance and also the measures that could be taken to contain costs. This will be considered as part of the July budget monitoring exercise with forecast adjustments and reporting to the SPC as necessary. | None. | Nil |
| £32,069 | Nil | | All Other HRA Variances | None. | None. | Nil |
| £81,484 | Nil | HRA TOTAL | | | | |
| HOUSING BENEFITS | | | | | | |
| £10,440 | Nil | 310.0000.3101 Hsg Ben Council | Recovery of overpaid benefit currently running ahead of budget. | None. | None. | Nil |
| £19,424 | Nil. | 310.0000.3102 | Underspend against benefit | None. | None. | Nil |

Revenue Budget Monitoring
 Variance Explanations
 For the Year To Date As At June 2001



Housing and Social Work Service

| YTD Variance £ (negative = overspend) | Projected Outturn Variance £ | Ledger Code | Reasons For Variance | Action Taken or To Be Taken | Impact of Action | Monetary Effect on Next Years Budget £ |
|--|------------------------------|---|---|-----------------------------|------------------|--|
| CHILDREN & FAMILIES | | | | | | |
| £80,054 | Nil | 350.0000.3550 Specialist Childcare Placements | The pattern of placements has differed to the original profile. At present there are currently fewer children in placement than anticipated when the budget was set. However, additional placements are in the process of being made. | None. | None. | Nil |
| £33,993 | Nil | | All Other Children and Families Variances | None. | None. | Nil |
| £114,047 | Nil | CHILDREN & FAMILIES TOTAL | | | | |
| ELDERLY | | | | | | |
| -£26,416 | Nil | 355.2384.3020 Elderly Residential Home - Tigh A Rudha | Invoice to Health Board cancelled pending further negotiations on cost sharing agreement. Negotiations are ongoing but no reduction in budgeted income is currently anticipated. | None. | None. | Nil |

Revenue Budget Monitoring
 Variance Explanations
 For the Year To Date As At June 2001



Housing and Social Work Service

| YTD Variance £ (negative = overspend) | Projected Outturn Variance £ | Ledger Code | Reasons For Variance | Action Taken or To Be Taken | Impact of Action | Monetary Effect on Next Years Budget £ |
|--|------------------------------|--------------------------------------|--|-----------------------------|------------------|--|
| -£8,065 | Nil | | All Other Physical Disability Variances | None | None | Nil |
| £24,499 | Nil | PHYSICAL DISABILITY TOTAL | | | | |
| LEARNING DISABLED | | | | | | |
| £32,470 | Nil | 360.***.3620 Resource Centres | This service has benefited from a year to date saving on employee costs. A review is underway to establish the net full year effect. | None | None | Nil |
| £25,549 | Nil | 360.***.3621 Day Care | Some payments to third parties were delayed into July and this has distorted the actual to budget comparison for the year to date. | None | None | Nil |
| £24,207 | | | All Other Learning Disabled Variances | None | None | Nil |
| £82,226 | Nil | LEARNING DISABLED TOTAL | | | | |
| MENTAL HEALTH | | | | | | |
| £32,814 | Nil | 370.0000.3715 Dementia Pilot Project | Payments made by the Health Board in advance of expenditure incurred. | None. | None | Nil |

Objective Summary - Transportation and Property Services



Period: June 01-02

| | YEAR TO DATE POSITION | | | | PROJECTED FINAL OUTTURN | | | | Previous Outturn £000s | Variance From Prev £000s |
|--|------------------------|------------------------|--------------------------|-----------------|-------------------------------|-------------------------------|--------------------------------|------------------|------------------------------|--------------------------------|
| | YTD Actual £000s | YTD Budget £000s | YTD Variance £000s | YTD Var % | Projected Outturn £000s | App Annual Budget £000s | Projected Variance £000s | Proj Var % | | |
| Service Strategy & Regulation | 221 | 235 | 14 | 6% | 257 | 257 | 0 | 0% | 257 | 0 |
| Roads | 2,581 | 2,741 | 160 | 6% | 14,310 | 14,310 | 0 | 0% | 14,310 | 0 |
| Design Services | 119 | 63 | (56) | -90% | 229 | 229 | 0 | 0% | 229 | 0 |
| Lighting | 76 | 140 | 64 | 45% | 951 | 951 | 0 | 0% | 951 | 0 |
| Traffic management & Road Safety | 99 | 113 | 14 | 12% | 745 | 745 | 0 | 0% | 745 | 0 |
| Parking | (82) | (55) | 27 | -49% | (88) | (88) | 0 | 0% | (88) | 0 |
| Piers, harbours & Airfields | (2) | (24) | (21) | 90% | 275 | 275 | 0 | 0% | 275 | 0 |
| Ferries | 134 | 96 | (39) | -41% | 624 | 624 | 0 | 0% | 624 | 0 |
| Concessionary Fares | 182 | 187 | 5 | 3% | 883 | 883 | 0 | 0% | 883 | 0 |
| Public Transport | 754 | 739 | (16) | -2% | 1,799 | 1,799 | 0 | 0% | 1,799 | 0 |
| Coastal Protection | 22 | 49 | 26 | 54% | 258 | 258 | 0 | 0% | 258 | 0 |
| Internal Transport Services | (19) | 60 | 80 | 132% | 0 | 0 | 0 | 0% | 0 | 0 |
| Property & Related Services | 497 | 254 | (244) | -96% | 0 | 0 | 0 | 0% | 0 | 0 |
| Contract Services | 72 | 161 | 89 | 55% | 0 | 0 | 0 | 0% | 0 | 0 |
| Trunk Road Services | (24) | 0 | 24 | 0% | 0 | 0 | 0 | 0% | 0 | 0 |
| Unspent SINA Monies | 0 | 0 | 0 | 0% | 103 | 0 | 0 | 0% | 0 | 0 |
| Additional Savings | 0 | 0 | 0 | 0% | (27) | (58) | (31) | 53% | 0 | 0 |
| Repayment Proposal Strategic Policy Committee 16 August 2001 | 0 | 0 | 0 | 0% | (544) | (544) | 0 | 0% | 0 | 0 |
| Total Property & Transportation Services | 4,630 | 4,759 | 129 | 3% | 19,775 | 19,641 | (134) | -1% | 20,243 | 0 |

YTD Variance = Budget - Actual

Projected Variance = Approved Budget - Projected Outturn

Revenue Budget Monitoring
Variance Explanations
For the Year to Date as at June 2001

Department Transportation & Property Services

| YTD Variance (negative = overspend) | Projected Outturn Variance | Ledger Code | Reasons for Variance | Action Taken or to be Taken | Impact of Action | Monetary Effect on Next Years Budget |
|--|----------------------------------|--------------------|--|---|------------------|--|
| £ | £ | | | | | £ |
| SERVICE STRATEGY & REGULATION | | | | | | |
| 41,412 | Nil | 500.0000.5519 Exp | Some actual costs have been charged against '5549' rather than '5519' | Miscodings to be identified and corrected. | None | Nil |
| (53,146) | Nil | 500.0000.5549 Exp | Some actual costs have been charged against '5549' rather than '5519' | Miscodings to be identified and corrected. | None | Nil |
| 25,734 | | | All Other SSR Variances | None | None | Nil |
| 14,000 | Nil | SSR TOTAL | | | | |
| ROADS | | | | | | |
| (32,659) | Nil | 510.0000.5501 Exp | Miscoding of some payroll costs which should be in Design service 570. | Journal to be prepared to move actual costs and payroll amended. Review progress 31 August | None | Nil |
| (27,670) | Nil | 510.0000.5549 Exp | Indirect Costs. Transport costs currently ahead of budget phasing. | Position to be monitored and consideration give to corrective action /forecast amendment. Review as part of July budget monitoring. | None | Nil |
| 277,303 | Nil | 510.0000.5551 Exp | Direct Costs. Mainly payments due to DLO of £200,000 not processed at 30 June. Also miscode £52,060 from costing system see below. | Review again as part of July budget monitoring. Miscoding now corrected. | None | Nil |
| (52,060) | Nil | 510.0000.5551 Inc | Direct Costs. Charges from costing system miscoded to income in error. Should have been coded to 510.0000.5551 Exp above | Now corrected. | None | Nil |
| (4,914) | Nil | | All Other Roads Variances | None | None | Nil |
| 160,000 | Nil | ROADS TOTAL | | | | |
| DESIGN SERVICES | | | | | | |
| 32,247 | Nil | 570.0000.5501 Exp | Staff salaries to be reallocated from Roads Service 510. | Journal to be prepared to move actual costs and payroll amended. Review progress 31 August | None | Nil |

| | | | | | | |
|--------------------------------------|-----|---|---|---|------|-----|
| (50,823) | Nil | 570.0000.5581 Inc | Recharge of costs less than budget to date. Partial recovery in July. | Position to be monitored and consideration give to corrective action /forecast amendment. Review as part of July budget monitoring. | None | Nil |
| (37,424) | Nil | | All Other Design Variances | None | None | Nil |
| (56,000) | Nil | DESIGN TOTAL | | | | |
| LIGHTING | | | | | | |
| 65,369 | Nil | 511.0000.5551 Exp | Direct Costs. Payments to DLO outstanding at end June of £50,000 | None | None | Nil |
| (1,369) | | | All Other Lighting Variances | None | None | Nil |
| 64,000 | Nil | LIGHTING TOTAL | | | | |
| PARKING | | | | | | |
| 41,412 | Nil | 530.4125.5488 Exp | Helensburgh Pier. White lining of car park charged to individual car parks but budget held centrally. | Look at allocating budget to individual car parks. Review position in September. | None | Nil |
| 26,339 | Nil | 530.0000.5482 Inc | On Street Parking. Income ahead of budget to date. | Position to be monitored and consideration give to corrective action /forecast amendment. Review as part of July budget monitoring. | None | Nil |
| (61,811) | Nil | 530.0000.5488 Inc | Off Street Parking. Budget held centrally but income coded to individual car parks. | Budget now allocated to each car park. | None | Nil |
| 21,060 | Nil | | All Other Parking Variances | None | None | Nil |
| 27,000 | Nil | PARKING TOTAL | | | | |
| PIERS, HARBOURS AND AIRFIELDS | | | | | | |
| 57,612 | Nil | 540.0000.5401 Exp | Budget held centrally but costs allocated to individual harbours etc.. | None | None | Nil |
| (25,724) | Nil | 540.3110.5401 Exp | Budget held centrally but costs allocated to individual harbours etc. | None | None | Nil |
| (55,842) | Nil | 540.2364.5401 Inc 540.3110.5401 Inc 540.3210.5401 Inc | Income below budget for Craignure, Dunoon and Rothesay. Payments outstanding from Calmac. | Monitor position during July budget monitoring | None | Nil |
| 2,954 | Nil | | All Other Pier, Harbour & Airfield Variances | None | None | Nil |
| (21,000) | Nil | PIERS, HARBOURS & AIRFIELDS TOTAL | | | | |
| FERRIES | | | | | | |

| | | | | | | |
|---------------------------|-----|---------------------------------|---|---|------|-----|
| (52,114) | Nil | 551.0000.5475 Exp | Islay/Jura Ferry. Budget held centrally but expenditure charged to individual ferries. Costs associated with Islay/Jura Ferry higher than anticipated at present and will require careful monitoring for remainder of year. | Look at allocation of budget to individual ferries during September. Ongoing monitoring of Islay/Jura Ferry costs. | None | Nil |
| 13,114 | Nil | | All Other Ferry Variances | None | None | Nil |
| (39,000) | Nil | FERRIES TOTAL | | | | |
| PUBLIC TRANSPORT | | | | | | |
| (74,258) | Nil | 550.0000.5505 Inc | Public Transport Direct. Misallocation of costs with '5506' | Process journal to correct | None | Nil |
| 92,768 | Nil | 550.0000.5506 Inc | Public Transport Rechargeable. Misallocation of costs with '5505' | Process journal to correct | None | Nil |
| (34,510) | Nil | | All Other Public Transport Variances | None | None | Nil |
| (16,000) | Nil | PUBLIC TRANSPORT TOTAL | | | | |
| COASTAL PROTECTION | | | | | | |
| 26,295 | Nil | 560.0000.5551 Exp | Direct Costs. Programme of works in progress awaiting invoices. | None | None | Nil |
| (295) | Nil | | All Other Coastal Protection Variances | None | None | Nil |
| 26,000 | Nil | COASTAL PROTECTION TOTAL | | | | |
| INTERNAL TRANSPORT | | | | | | |
| (30,339) | Nil | 575.0000.5549 Exp | Indirect Costs. Insurance costs exceed budget. | Consider overall effect on internal transport and do forecast adjustment. Review progress 31 August. | None | Nil |
| 65,046 | Nil | 575.0000.5591 Exp | Dunoon Garage Direct. Payments to DLO currently below budget £49,885. Due to less work as fleet has been reduced. | DLO budget requires to be reviewed. | None | Nil |
| 47,000 | Nil | 575.0000.5601 Exp | Lochgilthead Garage Direct ? Payments to DLO currently below budget £38,837. Due to less work as fleet has been reduced. | DLO budget requires to be reviewed. | None | Nil |
| 40,209 | Nil | 575.0000.5611 Exp | Oban Garage Direct Payments to DLO currently below budget £32,605. Due to less work as fleet has been reduced. | DLO budget requires to be reviewed. | None | Nil |
| 33,798 | Nil | 575.0000.5681 Exp | Stock Fuel Purchases/Issues. Net off against Income to get adverse variance £20,795. | Position to be monitored and consideration give to corrective action /forecast amendment. Review as part of July budget monitoring. | None | Nil |

| | | | | | | |
|----------------------------|------------|---------------------------------|--|---|------|-----|
| (54,593) | Nil | 575.0000.5681 Inc | Stock Fuel Purchases/Issues. Net off against Expenditure to get adverse variance £20,795. | Position to be monitored and consideration give to corrective action /forecast amendment. Review as part of July budget monitoring. | None | Nil |
| (21,121) | Nil | | All Other Internal Transport Variances | None | None | Nil |
| 80,000 | Nil | INTERNAL TRANSPORT TOTAL | | | | |
| PROPERTY SERVICES | | | | | | |
| (83,704) | Nil | 580.1136.5802 Inc | Property Design Lochgilphead. Delay in recharge of design fees pending agreement of new procedure. | Recharge of fees now upto date | None | Nil |
| (98,836) | Nil | 580.3213.5802 Inc | Property Design Dunoon. Delay in recharge of design fees pending agreement of new procedure. | Recharge of fees now upto date | None | Nil |
| (27,397) | Nil | 580.****.5802.45110 | Property Design Consultants Fees. Costs to date exceed budget. This may be a possible overspend but additional costs should offset by additional income. | Ongoing costs and income will be monitored and full year effect assessed in future budget monitoring exercises. | None | Nil |
| (20,897) | Nil | 580.0000.5804 Inc | Estates Income. Under recovery of budgeted income at end June £20,897. | Quantification of full year impact and options to recover shortfall in progress. Review early September. | None | Nil |
| (13,166) | Nil | | All Other Property Variances | None | None | Nil |
| (244,000) | Nil | PROPERTY TOTAL | | | | |
| CONTRACT SERVICES | | | | | | |
| 30,648 | Nil | 581.0000.0000 Exp | Similar expenditure coded to this cost centre and '5800'. | Move budgets/actuals to one cost centre. Review progress September | None | Nil |
| (30,586) | Nil | 581.0000.5800 Exp | Similar expenditure coded to this cost centre and '0000'. | Move budgets/actuals to one cost centre. Review progress September | None | Nil |
| 106,745 | Nil | 581.****.**** Inc | General increase in income for all cost centres with some reductions. | Will be reviewed as part of July monitoring | | |
| (17,807) | Nil | | All Other Contract Services Variances | None | None | Nil |
| 89,000 | Nil | CONTRACT TOTAL | | | | |
| TRUNK ROAD SERVICES | | | | | | |
| 145,087 | Nil | 573.0000.5025 Exp | A83 Artilligan. Offset by income below | Reprofile budget to reflect expected expenditure | None | Nil |
| (173,741) | Nil | 573.0000.5025 Inc | A83 Artilligan. Offset by expenditure above | Reprofile budget to reflect expected income | None | Nil |
| 264,265 | Nil | 573.0000.5024 Exp | A83 Inverneill Bridge. Payments received in advance of works. | | None | Nil |
| (243,494) | Nil | 574.0000.5013 Inc | A83 Tarbert-Kennacraig. Income accrued at year end not yet received. | An invoice was issued to Scottish Executive in July | None | Nil |

| | | | | | | |
|----------------|------------------|--|---|------|------|-----|
| 39,833 | Nil | 574.0000.5019 Inc | A82 Tyndrum-Highland. Relates to payments received in advance of works. | | None | Nil |
| (7,950) | Nil | | All Other Trunk Roads Variances | None | None | Nil |
| 24,000 | Nil | TRUNK ROADS TOTAL | | | | |
| 19,000 | Nil | | Total For All Other Transportation & Property Services | | | |
| N/A | (103,000) | GENERAL | Unspent portion of SINA monies carried forward as a commitment to 2001/2002 | None | None | Nil |
| N/A | (31,000) | GENERAL | Balance of unallocated additional savings to meet SINA commitments | None | None | Nil |
| 127,000 | (134,000) | TRANSPORT & PROPERTY SERVICES | | | | |

Objective Summary - Development and Environment Services



Period: June_01-02

| | YEAR TO DATE POSITION | | | | PROJECTED FINAL OUTTURN | | | | Previous Outturn £000s | Variance From Prev £000s |
|---|-----------------------|------------------|--------------------|------------|-------------------------|-------------------------|--------------------------|------------|------------------------|--------------------------|
| | YTD Actual £000s | YTD Budget £000s | YTD Variance £000s | YTD Var % | Projected Outturn £000s | App Annual Budget £000s | Projected Variance £000s | Proj Var % | | |
| Service Strategy, Regulation & Admin | 156 | 132 | (24) | -18% | 92 | 92 | 0 | 0% | 92 | 0 |
| Amenity Services | 1,095 | 1,813 | 719 | 40% | 10,942 | 10,942 | 0 | 0% | 10,942 | 0 |
| Public Protection | 320 | 315 | (5) | -2% | 1,768 | 1,644 | (124) | -8% | 1,644 | (124) |
| Leisure Development | 783 | 836 | 54 | 6% | 4,385 | 4,385 | 0 | 0% | 4,385 | 0 |
| Statutory Plans | 75 | 91 | 16 | 18% | 656 | 656 | 0 | 0% | 656 | 0 |
| Development Control & Building Control | 77 | 101 | 23 | 23% | 842 | 842 | 0 | 0% | 842 | 0 |
| Economic Development & Tourism | 301 | 343 | 42 | 12% | 1,223 | 1,223 | 0 | 0% | 1,223 | 0 |
| New Deal | 11 | 0 | (11) | 0% | 0 | 0 | 0 | 0% | 0 | 0 |
| Unspent SINA monies | 0 | 0 | 0 | 0% | 111 | 0 | (111) | 0% | 0 | 0 |
| Total Development & Environment Services | 2,818 | 3,631 | 813 | 22% | 20,019 | 19,784 | (235) | -1% | 19,784 | (124) |

YTD Variance = Budget - Actual

Projected Variance = Approved Budget - Projected Outturn

Revenue Budget Monitoring
Variance Explanations
For the Year to Date as at June 2001

Department Development and Environment Services

| YTD Variance (negative = overspend) | Projected Outturn Variance | Ledger Code | Reasons for Variance | Action Taken or to be Taken | Impact of Action | Monetary Effect on Next Years Budget |
|--|----------------------------------|--|--|--------------------------------|------------------|--|
| £ | £ | | | | | £ |
| AMENITY SERVICES | | | | | | |
| 112,101 | Nil | 450.0000.4500 PFI | Accrual of PFI consultancy costs as at 31 March 2001 which have still to be paid. | None | None | Nil |
| 64,532 | Nil | 451.****.0000 Waste Collection | This apparent overspend is offset by apparent underspends elsewhere in Amenity Services Transport. The allocation and profile of transport costs needs to be reviewed across Amenity Services. Additional income to date of £12,000. | None | None | Nil |
| 50,519 | Nil | 452.****.0000 Front End Loaders | Income accruing to Council arising from delayed start to PFI contract from April to August. | None | None | Nil |
| 467,099 | Nil | 453.****.0000 Waste Disposal | Budget assumed PFI contract to commence April. Contract start now scheduled for August. | None | None | Nil |
| 24,386 | | | All Other Amenity Services Variances | None | None | Nil |
| 718,637 | Nil | AMENITY SERVICES | | | | |
| PUBLIC PROTECTION | | | | | | |
| N/A | (124,000) | PUBLIC PROTECTION | Expenditure incurred on foot and mouth preventative measures during 2001/2002. | None | None | Nil |
| LEISURE DEVELOPMENT | | | | | | |
| 32,310 | Nil | 470.****.0000 Leisure General | Leisure development grants accrued at year end and not yet fully paid out. | None | None | Nil |
| 14,045 | Nil | 470.3000.4700 Arts - Dunoon | Leisure development grants accrued at year end and not yet fully paid out. | None | None | Nil |
| 7,523 | Nil | | All Other Leisure Development Variances | None | None | Nil |
| 53,878 | Nil | LEISURE DEVELOPME T TOTAL | | | | |
| ECONOMIC DEVELOPMENT & TOURISM | | | | | | |
| (23,964) | Nil | 440.0000.0000 EDT General | Payment in advance of budget assumptions to Loch Lomond & Trossach Interim Committee. Profiled to be adjusted. | None | None | Nil |

Objective summary - Central Support Services



Period: June_01-02

| | YEAR TO DATE POSITION | | | | PROJECTED FINAL OUTTURN | | | | Previous Outturn £000s | Variance From Prev £000s |
|-------------------------------|-----------------------|------------------|--------------------|-----------|-------------------------|-------------------------|--------------------------|------------|------------------------|--------------------------|
| | YTD Actual £000s | YTD Budget £000s | YTD Variance £000s | YTD Var % | Projected Outturn £000s | App Annual Budget £000s | Projected Variance £000s | Proj Var % | | |
| Chief Executive - Personnel | 186 | 187 | 1 | 0% | (4) | (4) | 0 | 0% | (4) | 0 |
| Corporate & Legal Services | 375 | 350 | (25) | -7% | 236 | 236 | 0 | 0% | (8) | 0 |
| Financial Services | 459 | 466 | 7 | 2% | 73 | (7) | (80) | 0% | (8) | 0 |
| Information Technology | 710 | 747 | 38 | 5% | (7) | (7) | 0 | 0% | (7) | 28 |
| Support Activities | 221 | 240 | 19 | 8% | 0 | 0 | 0 | 0% | 0 | 0 |
| Total Support Services | 1,951 | 1,990 | 39 | 2% | 298 | 218 | (80) | 0% | (27) | 0 |

YTD Variance = Budget - Actual

Projected Variance = Approved Budget - Projected Outturn

**Revenue Budget Monitoring
Variance Explanations
For the Year to Date as at June 2001**

Department: Central Support Services

| YTD Variance £ | Projected Outturn Variance £ | Reasons for Variance | Action Taken or to be Taken | Impact of Action | Monetary Effect on Next Years Budget £ |
|-------------------------------|---|---|--|-------------------------|---|
| (24,979) | | SS - Corporate & Legal Services. Adverse variance as Internal Recharges for Printing and Postages have not been made by Corporate Services. | Corporate Services to process Invoices on regular basis. | Nil | Nil |
| 37,539 | | SS - Information Technology. Mainly due to savings arising from vacant posts. | Nil | Nil | Nil |
| 27,000 | | Other Central Support Service variances. | Nil | Nil | Nil |
| 39,560 | 0 | | | | 0 |

Objective Summary - Central Services to the Public

Period: June 01-02

| | YEAR TO DATE POSITION | | | PROJECTED FINAL OUTTURN | | | | Previous Outturn £000s | Variance From Prev £000s |
|--|-----------------------|------------------|--------------------|-------------------------|-------------------------|-------------------------|--------------------------|------------------------|--------------------------|
| | YTD Actual £000s | YTD Budget £000s | YTD Variance £000s | YTD Var % | Projected Outturn £000s | App Annual Budget £000s | Projected Variance £000s | | |
| Local Tax Collection | (691) | (904) | (13) | 1% | 1,501 | 1,501 | 0 | 1,501 | 0 |
| Registration of Births, Marriages & Deaths | 70 | 80 | 10 | 12% | 362 | 362 | 0 | 362 | 0 |
| Legal Services - Public | (8) | 14 | 22 | 157% | 216 | 216 | 0 | 216 | 0 |
| Emergency Planning | 18 | 12 | (6) | -48% | 66 | 66 | 0 | 66 | 0 |
| Childrens Panel Expenses | 9 | 7 | (3) | -39% | 39 | 39 | 0 | 39 | 0 |
| Corporate Strategy Initiatives | (51) | 3 | 53 | 1988% | 174 | 174 | 0 | 174 | 0 |
| Grants to Voluntary Bodies | 2 | 6 | 4 | 74% | 40 | 40 | 0 | 40 | 0 |
| Elections | 2 | 3 | 0 | 6% | 15 | 15 | 0 | 15 | 0 |
| Miscellaneous | 42 | 135 | 92 | 69% | 106 | 106 | 0 | (310) | (416) |
| Unspent SINA monies | 0 | 0 | 0 | 0% | 242 | 0 | (242) | 0 | 0 |
| Total CSTP | (807) | (644) | 163 | -25% | 2,761 | 2,519 | (242) | 2,104 | (416) |

Projected Variance = Approved Budget - Projected Outturn

YTD Variance = Budget - Actual

**Revenue Budget Monitoring
Variance Explanations
For the Year to Date as at June 2001**

Department: Central Services to the Public

| YTD Variance £ | Projected Outturn Variance £ | Reasons for Variance | Action Taken or to be Taken | Impact of Action | Monetary Effect on Next Years Budget £ |
|-------------------------------|---|--|------------------------------------|--------------------------------|---|
| 53,355 | | CSTP - Corporate Initiatives. Favourable variance as year to date actuals showing credit balances being committed sums brought forward from previous year. | Nil | Nil | Nil |
| 92,302 | | CSTP - Miscellaneous. The favourable variance is due to the Budget phasings in Activity 0500 Modernising Local Government 81,749 and Activity 0840 IT Topslice 33,333 with little actual spend as yet. Actual expenditure will appear later in year as projects are approved. | Amend Phasings | Will match actuals with budget | Nil |
| 14,000 | | Other CSTP variances. | Nil | Nil | Nil |
| 159,657 | 0 | | | | 0 |



REVENUE BUDGET MONITORING – 30 JUNE 2001

1 SUMMARY

- 1.1 This report gives details of the first budget monitoring exercise for 2001/2002. A small surplus of less than 0.5% of projected expenditure is forecast. This provides a cushion against any future expenditure pressures.

2 RECOMMENDATIONS

- 2.1 Strategic Policy Committee note the budget monitoring report.
- 2.2 Strategic Policy Committee instruct directors to ensure expenditure is contained within budget.

3 DETAIL

- 3.1 The first budget monitoring exercise for 2001/2002 has been finalised. This exercise was completed as at 30 June 2001. The attached table summarises the overall financial position.
- 3.2 The undernoted adjustments have been made to the budget as per the budget book. These represent allocation of ring fenced funding approved as supplementary estimates, revised presentation of budget figures for McCrone and additional savings to fund residual Special Islands Needs Allowance commitments. The table reflects the decisions taken at the Strategic Policy Committee of 16 August with regard to savings by Education and Transportation and Property Services.

| | |
|---|-------------------|
| | £ |
| Ring Fenced Funding - | |
| Modernising Gov Fund | 416,000 |
| Supporting People | 34,000 |
| Young Scot | 244,000 |
| | <hr/> 694,000 |
| Revised presentation of McCrone – move income to Aggregate External Finance | 2,857,000 |
| Additional savings re Special Islands Needs Allowance commitments | (500,000) |
| Repayment proposals agreed for Education and Transportation and Property Services | (737,000) |
| | <hr/> 2,314,000 |
| Budget book net expenditure –cash requirements | 144,345,000 |
| Budget monitoring report – net expenditure | <hr/> 146,659,000 |

3.3 All of the above have also been reflected in projected outturn except the unidentified portion of additional savings for Housing and Social Work and Transportation and Property Services. The projected outturn also reflects the commitment for Special Islands Needs Allowance of £468,000. Finally virement of savings in loan charges to central support services of £80,000 to finance development of internal audit has also been included. This was approved at Council on 9th August 2001.

3.4 The departments where projected expenditure exceeds annual budget other than the residential commitments for special islands needs allowance of £468,000 are:

Development and Environment Services £124,000 – Foot and Mouth expenditure not budgeted.

Housing and Social Work £58,000 – Unidentified portion of additional savings

Transportation and Property Services - £31,000 – Unidentified portion of additional savings.

3.5 The net position per the budget monitoring report is a projected surplus for the year of £559,000. Further adjustments for the unidentified portion of additional savings for Housing and Social Work and Transportation and Property Services of £58,000 and £31,000 would increase the surplus to £648,000. This can be reconciled to budget as follows:

| | £ |
|--|------------------|
| Surplus per budget | 2,000 |
| Repayments by Education and Transportation and Property Services | 737,000 |
| Additional savings | 500,000 |
| Special Islands Needs Allowance commitments | (468,000) |
| Foot and Mouth expenditure | <u>(124,000)</u> |
| | 647,000 |

3.6 The net position is a small surplus of £559,000. This represents less than 0.5% of the projected outturn expenditure of £147,339,000. It provides a small cushion against future expenditure pressures which may arise during the year. It should also be borne in mind that this surplus is dependent upon achievement of Education and Transport and Property repayment proposals and other departments additional savings. Although these have been accepted and projected these are not guaranteed.

3.7 Progress is being made with improvements to budget monitoring. The current position in respect of Housing and Social Work, Development and Environment Services, Central Support Services and Central Services to the public is that a reasonable level of confidence can be expressed in the information in the budget monitoring report.

3.8 The project team have started work within Education. At present it is too early to comment on the quality of the budget monitoring position. A start has also been made in respect of Transportation and Property Services. This has however been hindered by the resignation of the Project Manager and difficulties in sourcing a replacement on an interim basis. Again it is too early to comment on the quality of the budget monitoring position. In the case of both departments additional variances have been highlighted to the departments for explanation. Acceptable explanations have been received to these further queries. Arising from this the departments are arranging to reallocate some budgets, reprofile some budgets and recode actual expenditure. Until these adjustments are made and the resulting improvements in cost centre budget monitoring materialise a statement on the quality of budget monitoring for these departments cannot be given.

Bruce West
Head of Accounting
29 August 2001
report/17augbwrevbudmonSPC

Argyll Bute Council - Objective Summary



Period: June_01-02

| | YEAR TO DATE POSITION | | | | PROJECTED FINAL OUTTURN | | | |
|-------------------------------------|-----------------------|---------------------|-----------------------|--------------|----------------------------|----------------------------|-----------------------------|---------------|
| | YTD Actual £000s | YTD Budget £000s | YTD Variance £000s | YTD Var % | Projected Outturn £000s | App Annual Budget £000s | Projected Variance £000s | Proj Var % |
| Education | 14,245 | 14,085 | (160) | -1% | 62,057 | 62,047 | (10) | 0% |
| Housing & Social Work | 3,895 | 4,129 | 234 | 6% | 25,007 | 24,947 | (60) | 0% |
| Transport & Property Services | 4,830 | 4,758 | 128 | 3% | 19,775 | 19,841 | (134) | -1% |
| Development & Environment Services | 2,818 | 3,632 | 814 | 22% | 20,019 | 19,784 | (235) | -1% |
| Central Support Services | 1,951 | 1,990 | 39 | 2% | 296 | 218 | (80) | 0% |
| Central Services To the Public | (807) | (646) | 161 | -25% | 2,761 | 2,510 | (242) | -10% |
| Corporate & Democratic Core | 336 | 299 | (37) | -13% | 2,582 | 2,582 | 0 | 0% |
| Joint Boards | 2,938 | 2,943 | 5 | 0% | 11,755 | 11,755 | 0 | 0% |
| Statutory Housing Revenue Account | (3,161) | (3,078) | 81 | -3% | 0 | 0 | 0 | 402% |
| Capital Financing Adjustment | (5,150) | (5,150) | 0 | 0% | 2,656 | 2,736 | 80 | 0% |
| Surplus Properties | 46 | 86 | 40 | 47% | 429 | 429 | 0 | 0% |
| Total Net Expenditure | 21,741 | 23,047 | 1,305 | 6% | 147,338 | 146,658 | (681) | (0) |
| Aggregate External Finance | (26,623) | (26,623) | 0 | 0% | (113,244) | (113,244) | 0 | 0% |
| Contribution from BLODSQ | | | | | | | | |
| Local Tax Requirement | 0 | 0 | 0 | 0% | (34,306) | (34,309) | 0 | 0% |
| Additional Local Tax Income | 0 | 0 | 0 | 0% | (255) | (255) | 0 | 0% |
| Transfer from HRA Reserve | | | | | | | | |
| TOTAL FUNDING | (26,623) | (26,623) | 0 | 0% | (147,898) | (147,998) | 0 | 0 |
| DEFICIT/(SURPLUS) FOR PERIOD | -4682 | -3576 | 1305 | -36% | -566 | -1240 | -681 | 1 |

YTD Variance = Budget - Actual

Projected Variance = Approved Budget - Projected Outturn